



VEGA Preschool

Program Navigation Guide

Drop Off

Upon arrival, please be sure you help your student place their items in their cubbies, hang their coats, and have them use the restroom and wash their hands before escorting them to their first activity. An instructor will meet you there and take roll. Students will be escorted to and from all activities throughout the day, including individual restroom and water fountain trips.

Pick Up

Parents are responsible for picking up their student from their last activity of the day and should escort their child from the building to their car. Only people identified in your child's file are allowed to pick up your student from class, unless otherwise noted. In case of an emergency that enables you to pick up your student on time, we ask that you call the office so your teacher can make arrangements for your student until you arrive. If you are more than 10 minutes late, your child will be in the VEGA Office with office staff. If you are consistently late, we will charge your account a dollar a minute after 10 minutes.

Communication

Our private VEGA Preschool Facebook page provides daily information about what the students are learning in class through updates, pictures, and video. Positive interaction on our wall is encouraged. Instructors will return messages during class hours. A weekly newsletter/notes are sent home with the same information that is posted on our Facebook page.

Special Events

The Teddy Bear Picnic will be our first special event of the new school year. This is for all of our VEGA Preschool students and their families to attend in August. Classes begin the first Wednesday and Thursday of September. A Music and Creative Dance Recital and Graduation will also be a special opportunity to experience the wonderful things your children will be learning in our program. There are also class parties/events throughout the year.

School Closures

VEGA Preschool will observe National Holiday's such as Veteran's Day, Martin Luther King Day, President's Day, and Memorial Day. VEGA Preschool will also close for Thanksgiving, Christmas and spring vacations. If a class is cancelled due to inclement weather, emails will be sent and Facebook updates will be made. It is the responsibility of the parent to check email and/or Facebook for building closure updates. Weather related closures will not be made up and are non-refundable.

Absences

If your student will be missing class for an extended amount of time, please be sure and let your teacher know, so they can plan accordingly. To report absences due to illness, please call the VEGA Office at 360-834-7424.

Your Child's Health

Contagious disease, colds and the flu can be a problem for preschool aged children. Upon fever, vomiting, or diarrhea, we ask that you wait 48 hours before returning your student to class. Please keep your student home if bodily fluids or a rash are present. All medication should be administered before coming to class and a teacher informed in case a reaction occurs. Please inform teachers about any special needs or allergies involving your student before classes begin in September.

First Aid Kits

A comprehensive first aid kit is maintained for our VEGA Preschool program and our staff is equipped with CPR and First Aid Certificates.

Hand Washing

Hand Washing is the most effective practice in preventing the spread of germs. Teachers and students are required to wash their hands after engaging in a variety of activities, after using the restrooms and before eating.

Cleansing and Disinfecting

VEGA Preschool makes it a priority to clean the surfaces that children come in close contact with, using soap and water throughout the day. A thorough cleaning takes place after our classes are finished for the day. Toys are wiped down at least weekly and more often when necessary.

Snacks

Due to the various nutritional needs of our individual students, each child will want to bring a well-balanced snack/lunch and water bottle with them to school. If you plan on bringing special treats in for the class, please let the teacher know in advance so they can plan accordingly.

Clothing

We ask that tights and fluffy or long skirts be saved for dance, as they can be a safety challenge for our students during gymnastics. Comfortable and size appropriate clothing are encouraged.

Although children in our VEGA Preschool are potty trained, accidents can still happen. We would like to lessen the impact of these accidents, and quickly return your child to class by having parents provide an extra set of clothing in a Zip-lock bag with their name on it to be kept in their backpack. Please label jackets with your child's name.

Directions

VEGA Preschool teachers use a basic re-direction style to help our students navigate the classroom. To help them learn how to master their environment, students will be encouraged by teachers to help problem solve. In the event that a student is experiencing continual challenges within the structure of the program, a teacher will ask them to observe the classroom and discuss a clear set of rules and expectations for the student. We will then help them re-engage into the activity at hand.

If a student is unable to participate in class or has hurt another student, the parent will be called and the student sent home for the day. A teacher will then contact the parent to begin a helpful, age appropriate plan for further reference. If as a team we are unable to help in making the appropriate adjustments for your student, the director will suggest another age and time appropriate class VEGA has to offer, or suggest waiting until the child is developmentally ready for our programs. VEGA Preschool reserves the right to excuse a student from the program, at the discretion of the director.

Books for Sale

Throughout the year we will send home Scholastic book order forms with your child. Book orders are offered as an optional courtesy to our students and their families.

Supplies

We will have a list of supplies the children will need in the class over the school year. If you would like to help us in providing for our classroom, you are welcome to help as you are able and we appreciate any and all of your donations.

Contact Information

VEGA Preschool Director- Amy Meyer
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